

# Carers' Digital Communications Support

This is an exciting opportunity to enhance your skills in web publishing and using social media channels to provide public information and help promote online engagement with carers, including young carers. Activities will include participation at events, preparing and publishing web content, promoting online resources with residents and partners, maintaining email lists for promotional activity and helping to respond to online enquiries on public information.

This work will entail working with staff within Surrey County Council and the NHS, as well as alongside carers' organisations including Action for Carers (Surrey) and Carers UK, and support will be offered to the apprentice in developing networking and communication skills. You will also have the opportunity to undertake an NVQ in Business Administration and to focus on digital engagement while doing this. Our team are based in County Hall in Kingston, but you may be required to work from different bases.

For more information, please contact: Ali Kazemi, Digital Engagement Manager, on 01483 518618 or via email – [ali.kazemi@surreycc.gov.uk](mailto:ali.kazemi@surreycc.gov.uk)

For details of how to apply see the Surrey County Council Recruitment pages

<https://www.surreycc.gov.uk> and search for "Jobs" and then scroll down and find "Business Administration Apprentice (Adult Social Care) - Surrey Wide"